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Approved For Release 2004/05/05 : CIA-RDP60-00594A000300030014-6

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Training

DATE: 31 July 1958

25X1

FROM : Chief/Language and Area School/TR

SUBJECT: Weekly Activities Report #30

Document No. 17NO CHANGE in Class. ☒☐ DECLASSIFIED

Class. CHANGED TO: TS S G

DDA Memo, 4 Apr 77

Auth: DDA REG. 77/176

Date: 08 MAR 1978 By: A. SIGNIFICANT ITEMS

None to report.

B. OTHER ACTIVITIES

1. Monthly language training IAC Roundtable met on 24-25 July at . Represented were Navy, Air Force, NSA, State and CIA. As at Syracuse two months ago, this meeting again demonstrated the value of occasionally meeting in a leisurely situation that permits long hours of informal professional discussions in addition to the business of the formal meeting. Next meeting will be on 29 August at 10:30 a.m., with NSA acting as host.

2. of Language Branch, NSA, called to inform us about a fancy Chinese dictionary project that is shaping up. In a few days they will bring a team to tell a group of LAS and LAS-invited persons about it in detail.

3. Eight QR&PP's certified eight candidates for language training and recommended suitable training courses.

5. Mrs. and we, are pleased to learn that seven out of eight persons she had had in a French VLTP class for four trimesters have attained an officially recognized level of proficiency during her course.

6. Mrs. has left for her new position at SIC. Mrs. has taken Mrs. position. Nancy is looking for a person for Mrs. job.

7. The data in the attached report on the oral testing program is evidence of the superior job of organization and administration that has been accomplished by latterly with the splendid assistance of Mrs. . These data, however, do not reveal the tremendous support given by other LAS faculty in order to make this

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program succeed--support given in addition to full measures of regular responsibilities. Mrs. [] for example, has panel-chaired about 150 individual tests, thereby maintaining uniformity and high quality. Noteworthy also is the large-scale support given similarly by Mrs. [] who have conducted many panels, and by [] who has maintained the schedule. Others also have assisted considerably, but these several named persons are particularly notable--and I think you'd like to know of the outstanding aid these OTR employees have given [] in his splendidly-conducted program.

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Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Training

DATE: 30 July 1958

FROM : Deputy Chief, Plans, Research and Administration

SUBJECT: Weekly Activities Report

A. SIGNIFICANT ITEMS

None to report.

B. OTHER ACTIVITIES

1. [] conferred with the Director and Deputy Director of Northeast Asian Affairs of the State Department on the problems anticipated to arise out of the probable forthcoming visit to this country of a [] delegation concerned with studying the background of the []
2. Plans have been submitted to SSO for the alteration of rooms 1902, 1910, 1905 and 1911 of Quarters Eye to provide two additional two bay classrooms.
3. Plans are being prepared to build a suitable recording studio for the use of contract personnel of Quarters Eye who are unable to utilize the Eye Building studio.
4. [] met with Mr. [] of FE to discuss the language laboratory set up [] recommended that, if they are setting up a lab it would be advantageous to buy the same type of equipment now used by LAS. Mr. [] agreed with this proposal if OTR would pay for the equipment. He stated that he would contact DTR and try to work out a solution.
5. The rubber mats have been installed in the corridors of Quarters Eye and help materially in the reduction of noise largely due to high heels "bouncing" through the hallways.
6. Nineteen boxes of language and area material have been shipped to the records storage center. This has provided additional safe space in Quarters Eye.

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7. Mr. [] has departed for a well deserved month's vacation in Europe. [] is working the Quarters Eye lab during [] absence.
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8. Sixteen people reported Thursday, 24 July, for the Italian Proficiency Test.
9. Eight translation tests were corrected last week.
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10. Mr. [] composed Part I (Reading comprehension) for the German Proficiency Test. The test is next scheduled for 31 July.
11. A total of 135 oral examinations have been conducted during the past two weeks in the French, German, Spanish Italian, Russian, Polish, Swedish, Finnish, Chinese and Japanese languages. This brings the number of oral examinations conducted since the 1st of June to a total of 602. Of the original group of 850 individuals to be tested there remain now approximately 125, of which most are at the present on vacation or otherwise unavailable for testing. We expect to complete the oral testing of the available members of this group within the next three weeks. Also to be tested, and counted among the 125 remaining are approximately 30 individuals in more unusual languages such as Thai, Indonesian, Persian, Arabic, Bulgarian and Serbo-croatian. Of the original contingent to be tested there was also a group of over 100 who either changed their minds about taking the oral tests, were sent overseas PCS, or resigned from the Agency.
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TO : Chief, Language and Area School

DATE: 31 July 1958

FROM : Deputy for Language Training

SUBJECT: Weekly Activities Report

A. SIGNIFICANT ITEMS

None to report.

B. OTHER ACTIVITIES

25X1

2. The purpose of the meeting was to 1) discuss the Division's requirements in the Romance Languages for the coming year; 2) our current course offerings; 3) their reaction to the content and results of completed courses; 4) the whole problem of communication with the Division (i.e., maintaining contacts, keeping in constant touch with people at the Branch level, etc.); 5) careful programming (long-range if possible) of prospective enrollees.

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3. [] had a meeting with Mr. [] and Mr. [] of FDD to enlist their aid in an Arabic familiarization course which Mr. [] has requested OTR to arrange as a pilot experiment for a number of people in RI. As Mr. [] outlined his requirements, the course would cover not only matters pertaining to the Arabic alphabet and other language problems, but also matters of Arabic names and titles. It is on the latter aspect that the gentlemen from FDD were called in. They agreed to assist, and it was decided that we would now proceed to draw up a tentative program. After the meeting [] called on Mr. [] to inform him of the progress made on his request.

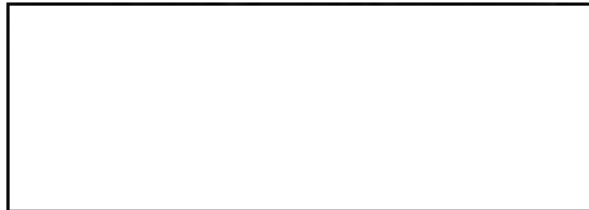
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4. [] interviewed [] and FE employee, whom FE has offered to LAS on a two-year loan as instructor in oriental languages. Mr. [] is a native-born American, but speaks Japanese and Korean fluently and Chinese very well. If LAS decides to use him he would assist primarily in the Japanese program.

5. The one USIA employee in the Swahili course has been forced to withdraw from the class in order to enter a hospital for surgery. She will not be able to return until after the scheduled end of the course. Thus a noble experiment has completely collapsed. We have gained a set of Swahili recordings and texts from the experiment.



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FROM : Deputy Chief, Area Training

SUBJECT: Weekly Activities Report

A. SIGNIFICANT ITEMS

1. None

B. OTHER ACTIVITIES

1. Last session of our area planning conference was attended by [] (presiding). We feel that it produced excellent results, including solutions to certain problems of schedule change and the first agreement on a set of minimum standards for each course category. These standards, which [] will have reproduced for each area instructor, apply to both the basic content and the handling of all area courses. We shall submit copies to you for your review and such further distribution outside LAS as you consider advisable. 25X1
2. Free Europe - Current Problems Seminar #1 has been postponed from October to 19 February, in order to have it coincide with the last 6 weeks of Free Europe - RS #3 and to permit [] to concentrate this fall on our anticipated new LAS course on foreign mentality and behavior. 25X1
3. Enrollment in Sino-Soviet Bloc: Background of the Moscow-Peking Axis - RS #1 will be stopped at 25. As of the official close of registration on the 25th, 23 applications-all agency- had been received, plus names of two occasional auditors. Breakdown of prospective students is: 12 ORR, 6 OCR, 1 FDD, 3 FE, 1 SR. 25X1

